

The Competitive School Safety Grant (CSSGP) is administered by the Michigan State Police (MSP), Grants and Community Services Division (GCSD). Authority: 2019 Public Act 162

This application must be completed using [Adobe Acrobat](#).  
 For help with Adobe forms and signatures, visit [https://helpx.adobe.com/acrobat/using/filling-pdf-forms.html#fill\\_in\\_interactive\\_forms](https://helpx.adobe.com/acrobat/using/filling-pdf-forms.html#fill_in_interactive_forms).

Applications are limited to \$50,000 for any one eligible public school building, up to a maximum of \$250,000 per public school district or ISD. To be eligible for the maximum award of \$250,000, public school districts or ISDs must apply for funding that will be utilized at *five or more* qualifying school buildings (e.g., a district proposing projects at three eligible school buildings may apply for not more than \$150,000). If schools from the same district apply as individual applicants, the maximum award of \$50,000 per building and \$250,000 per district still applies, and the combined total for those individual schools shall not exceed \$250,000.

School or District		School District (if applicant is an individual school)					
Mailing Address			City		State	ZIP Code	
Applicant County	Additional Counties Served (if applicable)		Intermediate School District			Applicant FEIN (00-0000000)	
SIGMA ID Number (XX0000000)	SIGMA Address Code	Previous MSP CSSGP Award	YES NO	FY 2015	FY 2017	FY 2018	FY 2019
Honorific	Point of Contact Name (First and Last)			Title			
Address				Email Address			
City	State	ZIP Code		Phone Number			
Honorific	Financial Officer Name (must be different than the Authorized Official)			Title			
Address				Email Address			
City	State	ZIP Code		Phone Number			
Honorific	Authorized Official Name (must be different than the Financial Officer)			Title			
Address				Email Address			
City	State	ZIP Code		Phone Number			

*A completed and signed application (including any attachments) must be received by the MSP GCSD, via email to [MSP-SchoolSafety@michigan.gov](mailto:MSP-SchoolSafety@michigan.gov) no later than 12 p.m. (noon) EDT on March 27, 2020. The time of receipt by the MSP GCSD is determined by the time stamp provided by the state of Michigan email system. Applicants are **strongly encouraged** to submit their application in advance of the due date to avoid any delays in electronic mail delivery. There will be no extensions of this deadline. Applications received by the MSP GCSD beginning at 12:01 p.m. EDT on March 27, 2020, and thereafter, will not be considered for funding.*

*Contracts for grant-related materials, equipment, services, etc. shall not be entered into; nor shall any expenses be incurred, prior to the date of the GCSD director's signature on the grant agreement.*

Building Name	Address				Grade Levels Served	Number of Students
Project 1	Project 1 Cost Est.	Project 3	Project 3 Cost Est.	Project 5	Project 5 Cost Est.	Total Project Cost for Building
Project 2	Project 2 Cost Est.	Project 4	Project 4 Cost Est.	Project 6	Project 6 Cost Est.	

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Total number of buildings to receive projects funded through this grant

Total project costs for buildings 1 -14

**Grant Amount Requested**  
(automatically calculated)

Total project costs for buildings identified in supplemental Project Worksheets (if applicable)

is in compliance with the following statutes:

YES  
NO  
MCL 380.1308b (2018 PA 436) by having provided notice via MEGS+ to the Michigan Department of Education of completed Emergency Operations Plan (EOP) adoption/ review for all school buildings identified in this application.

Incident reporting requirements specified YES in MCL 380.1308a (2018 PA 551), NO including filing reports within 24 hours after an incident occurs.

**Refer to the Non-Supplanting section of the Grant Application Guide for complete details.**

Supplanting explanation: A grantee reduces existing state or local funds for a project specifically because CSSGP funds are available (or expected to be available) to fund that same project. CSSGP funds must be used to supplement existing state or local funds for project expenses and may not replace existing state or local funds that have been appropriated or allocated for the same purpose. Additionally, CSSGP funding may not replace state or local funding that is required by law. If a question of supplanting arises, the grantee will be required to substantiate that the reduction in existing state or local resources occurred for reasons other than the receipt or expected receipt of the CSSGP award.

I have read and understand the terms and conditions of the Non-Supplanting section of the Grant Application Guide. I understand that funds accepted through the CSSGP are to supplement existing funds, including projects previously identified for funding as part of a school bond, and not supplant local funds with CSSGP funds.

Authorized Official  
Initials

You will be prompted to re-save the file after initialing.

This is a competitive grant program, and while applications will be judged on their own merit, they will also be compared to other applications during the selection process in order to meet the funding cap. All incomplete, late, and/or otherwise non-compliant applications will not be reviewed. Completed applications will be reviewed by a committee of unbiased reviewers with expertise in school safety. This review process ensures selection of applicants that best meet the criteria and appropriation requirements listed in the Grant Application Guide. The committee makes final award decisions. The decision not to award a grant, or to award a grant at a particular funding level not subject to appeal to any GCSD, MSP, or state of Michigan official.

I certify that all statements in this application, including all requested supplemental information, are true, complete, and accurate to the best of my knowledge. If awarded, I agree to allow the MSP (and/or any of their duly authorized representatives) access, for the purposes of inspection, audit, and examination; to any books, documents, papers, and records, in any format (e.g., digital, electronic, cloud, paper, etc.), of the grantee which are related to this project. I agree to allow the MSP to conduct periodic program reviews of the project. The purpose of these reviews will be to assess the status of project goals and objectives, verify compliance with conditions and provisions of the grant, and evaluate overall progress and performance of the project. I agree to submit all required status reports to the MSP. I understand that failure to submit any required reports may result in the termination of the grant. I understand that this grant may be terminated if the MSP concludes the applicant is not in compliance with the conditions and provisions of this grant; or that information in the application and/or reports is determined to be falsified, omitted, altered, or otherwise inaccurate. By way of signature, I agree with all the conditions of this grant program.

Please note: All form fields on pages 1-4 will be locked once signed.

Signature of Applicant's Authorized Official

Date

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**Applicants must have an EOP, updated after August 1, 2017, that includes the following information:**

- Initial response
  - Notification procedures
  - Emergencies occurring during summer or other school breaks
- Assignment of responsibilities
  - District administrators
  - Crisis response team
  - Building administrators
  - School staff
  - Students
  - Parents/guardians
- Direction and control
  - Emergency facilities/crisis response team post
  - Continuity of school administration/operations‡
  - School incident command system
- Coordination
  - Policy/coordination group
  - First responders
  - Parent and student reunification
- Communications
  - Internal
  - External
  - Post incident
- Administration, finance, and logistics
  - Agreements and contracts
  - Record keeping
  - Finance
- Plan development, maintenance & distribution
- Training and exercising the plan
- Emergency contact rosters
- Class rosters and schedules
- School maps and floor plans
- Specific response actions
  - Active violence protocol‡
- Hazard-specific emergency procedures
  - School violence and attacks‡
  - Threats of school violence and attacks‡
  - Bomb threats‡
  - Fire‡
  - Weather-related emergencies‡
  - Threats to a school-sponsored activity or event (held on or off school premises)‡
  - Intruders‡
- Incident command job action sheets
- Resource inventory
- Go-kit and emergency supplies checklist
- Memorandums of agreement/understanding
- Law enforcement command posts
- Emergency utility shut-off procedures
- Cardiac emergency response plan
- A plan to train teachers on mental health and pupil and teacher safety‡
- A plan to improve building security‡
- A vulnerability assessment‡

‡ Requirement of MCL 380.1308b (2018 PA 436)

Signature of Applicant's Authorized Official

Signature of Law Enforcement Official

Signature of Emergency Management Official

Applicant's Authorized Official

\*Law Enforcement Official Name

\*Emergency Management Official Name

Date

MCOLES #

Rank

Title

Agency

Agency

Date

Date

**\*See Grant Application Guide for requirements regarding law enforcement and emergency management officials.**

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